



Pine Hill Community Center

www.pinehillcommunitycenter.org

287 Main St Pine Hill NY 12465

845 254 5469

The Summer Camp Assistant is responsible for working in collaboration with the Youth Program Coordinator to deliver and support Summer Camp activities. They are responsible for facilitating existing program curricula for PHCC's youth summer camp program. They should have a broad knowledge of child development, program facilitation, and age appropriate discipline. A basic understanding of socio economic issues as they relate to youth and the communities in the local and surrounding area is a bonus. They work collaboratively with staff and community partners to carry out the program.

RESPONSIBILITIES:

- Keeps campers safe at all times and makes good judgment calls.
- Works closely and collaboratively with the Program Coordinator and other camp assistant
- Provides leadership, guidance and support to summer campers ages 5-10.
- Supports the day-to-day activities of the program and campers
- Communicates with caregivers and program adults frequently and effectively
- Facilitates the design and implementation of youth projects.
- Monitors and sometimes leads program activities
- Is comfortable working with groups of 10 children at a time
- Is effective in disciplining and speaking with children in order to lead from problem to solution
- Maintains a positive work environment and sets an example of conduct and professionalism

QUALIFICATIONS

- At least 16 years old
- Excellent written and verbal communication skills
- Some experience of participating in youth programs
- Ability to relate to young people AND keep a professional distance a must
- Positive and flexible attitude
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- Willing to step into tasks as needed

Compensation: \$18/hr part time/seasonal (July 15-Aug 21 with two training days in June)

To Apply: Submit resume and inquiry letter to cmcmurray@pinehillcommunitycenter.org. Position available until filled. Submissions reviewed on an on-going basis.